

## **Guidelines for Vision Quest Research Projects to be Presented at the Class research Symposium**

There are 3 parts to the project: (1) a proposal, (2) an oral presentation using Power Point, and (3) written paper in this order of completion.

**Due dates** for each of the 3 parts is given in the **Syllabus**

**Grading:** The overall Research Project is worth **50 %** of the course grade. The **Proposal** is given a grade as part of the Discussion Section; the **Paper** and **Presentation** are each worth **25 %** for a total of 50% of the course grade.

**Policy on late submissions: Proposal:** for each day it is late, 5 % is subtracted from its value. **Paper:** for each day that the paper is late (after 5 pm), 5 % is subtracted from its value. **Presentation:** all talks are given at the Symposium so if a talk is not given then it is assigned a value of 0%.

### **(1) Research Proposals:**

The idea of a **Vision Quest** is for you to use knowledge to find a new productive way in life to resolve a key issues in earth resources and society. In order to ensure that each project is focused and relevant to the subject of the class, each student (or research **team** consisting of no more than a total of 3 students needs to submit a research **proposal** by the due date in the Course Syllabus on the topic they are considering for their Vision Quest.

Each project is expected to include an original or creative component such as field experience. For example, interviews, a musical composition, design or work of art.

Proposals are to be completed using the [Proposal Form](#) on the web site and submitted to [the Instructor](#) as an email attachment by **the deadline in the Course Syllabus**. The Instructor will provide comments. If a project theme is too remote from the class subject, it may be necessary to re-focus the theme or select another topic. Discussion sections will provide opportunities for more feedback.

Complete the [Proposal Form](#) and email to the Professor as an **attachment** containing:

**Scope of project:** These projects are expected to be true research projects not book reports. Once the topic is approved, you will need to explore the topic in a scholarly manner of research, pursuing answers to a well-framed question and citing all sources of information used, and express your own ideas, analysis, and conclusions expressed as a **plan of action**.

**Content requirements:** All research projects must have some first hand field experience. This can be in the form of site visits, interviews, or composition of original music or art.

## **(2) Research Paper**

A typed text narrative Paper is expected between **5 and 6 single spaced pages in length (for a single author; 6-7 pages for 2 authors; and 7-8 pages for 3 authors, 12 font. Section headings** in the text should be in **Bold**.

**In order to credit students who attended the 3-day field trip, ones who did attend the field trip can submit papers for full credit that are ½ the length indicated above for each specified number of co-authors unless they wish to submit full length papers.**

Written papers should be made as a single Microsoft Word file including a 250 word Abstract, Introduction, Narrative sections, References Cited, and Acknowledgements. The page limits above do not include the Reference section. The illustrations for the paper should be embedded in the text. The paper is submitted in two formats: a hard copy paper and a digital file in **Microsoft Word.doc format**. The text should follow this format:

Title (less than 20 words)

Author's name(s) and affiliation (major)

Abstract (250 words)

Introduction and statement of the problem being addressed, its relevance to the theme of the course

Other sections of your choice to show the structure of the narrative

Conclusions and Plan of Action

References cited in text

Acknowledgments

Section headings should be in **bold**.

**Note: all figures used must be referred to in the text as Figure, 1, Figure 2, etc. in the text and placed at the end of the paragraph where the Figure is mentioned in the text**

### **Citations in the Text and References Cited:**

In the **text**, include citations to all sources used. For example in a sentence say (Smith, 1980), if two (Smith and Jones, 1980), if three or more (Smith et al., 1980); if two or more authors are cited parenthetically, they should be listed chronologically from oldest to most recent: (Smith, 1907; Jones, 1930; Brown, 1997)—not (Brown, 1997; Jones, 1930; Smith, 1907). **Do not use footnotes**. If the citation is not a parenthetical one (as above), refer to Smith (1980), to Smith and Jones (1980), and to Smith et al. (1980). For interviews, in the text say (Person's Last Name, personal communication, 2007). At

the end of the text have a **References Cited** Section. The references are given alphabetically and names of journals, symposium volumes, etc., are spelled out in full (e.g., American Journal of Science—not Amer. J. Sci.). Papers by a single author are listed chronologically from oldest to most recent. Papers by a single author are first, then papers by that author and another (two authors), alphabetically according to the second author (e.g., Adams, A.B., and Brown, C.D., 1980, before Adams, A.B., and Smith, E.G., 1975). Papers by three or more authors are listed chronologically (e.g., Adams, A.B., Smith, E.F., and Jones, G.H., 1975, before Adams, A.B., Brown, C.D., and Jones, G.H., 1980).

**Web site link to your paper:** if you would like your paper linked to the class web site, then also submit a pdf file of your paper. The Instructor will add a hyperlink to the Program of the research Talks.

### (3) Presentation Talk

Our research symposium will consist of 12 minute time slots during which each student or group delivers a 10 minutes oral presentation. Two minutes are then used for discussion and change of speakers.

This weekend: Research Symposium

Final program is now on the class web site

You need to attend the one full day in which your talk is scheduled

Participate in the discussions

One guiding principle: RESPECT

10 minutes talks (or less)- **Timed by GSI's**

2 minutes for discussion and change over,

**no exceptions- so practice and cut out slides**

Locate yourself on an aisle seat near the front before you talk

Power Point is the best format for most talks  
but not all eg. musical or photographic

Bring a USB JUMP drive with you talk  
to the front table **before** each session

Name your file using the number of your talk in the  
sequence and your name, eg T<sub>44</sub>\_Pat\_Wills

Most power points will be run from 1 laptop

If you want to use your own laptop then if it is a  
MAC bring dongle adaptor

Please name your Powerpoint files using the system below so we can keep them straight and not waste time in setting up for each speaker. See the attached program to find the number of your talk, eg **T4**, or **T5** or **T71**, eg **T<sub>n</sub>** (where **n** is an integer)

Then name your power point file **T<sub>n</sub>\_names of the authors. ppt.**

Bring the file on a USB jump drive up to the front of the class before the session in which your talk begins.

Suggested Format (10 slides in all):

Title Slide: Title of presentations

Authors  
and Academic Major or each author

Acknowledgements

No more than 8 slides developing the topic  
Font size no smaller than 32

Final summary slide with major conclusions

## Making Hyperlinks from inside Powerpoint Presentations.

Sometimes you will get an unwanted security alert when executing a hyperlink to a video clip. This can generally be avoided by following a suggestion discovered by Erik Topp:

**Hyperlinks can be harmful to your computer and data. To protect your computer, click only those hyperlinks from trusted sources. Do you want to continue?**

**Note** This behavior occurs regardless of your security level settings. To locate your security level settings, on the **Tools** menu, point to **Macro**, and then click **Security**. To disable the hyperlink warnings in Office 2003 when an HTTP:// or an FTP:// address is used, you must create a new registry subkey. To do this, follow these steps.

**Warning** Serious problems might occur if you modify the registry incorrectly by using Registry Editor or by using another method. These problems might require that you reinstall your operating system. Microsoft cannot guarantee that these problems can be solved. Modify the registry at your own risk.

1. Click **Start**, and then click **Run**.
2. In the **Open** dialog box, type **regedit**, and then click **OK**.
3. In Registry Editor, locate and then click one of the following registry subkeys:  
**HKEY\_CURRENT\_USER\Software\Microsoft\Office\11.0\Common**  
**HKEY\_CURRENT\_USER\Software\Policies\Microsoft\Office\11.0\Common**  
**Notes**
  - You only have to modify one of these registry subkeys, not both of them.
  - If the HKEY\_CURRENT\_USER\Software\Policies\Microsoft\Office\11.0\Common registry subkey does not exist, you may have to manually create it.
4. After you click the registry subkey, point to **New** on the **Edit** menu, and then click **Key**.
5. Type **Security**, and then press ENTER to name the key.
6. On the **Edit** menu, point to **New**, and then click **DWORD Value**.
7. Type **DisableHyperlinkWarning**, and then press ENTER to name the entry.
8. In the right pane, right-click **DisableHyperlinkWarning**, and then click **Modify**.
9. In the **Edit DWORD Value** dialog box, click **Decimal**, and then type **1** under **Value data**.

**Note** A value of **0** enables the hyperlink warning message, and a value of **1** disables the warning message.

10. Click **OK**.
11. Quit Registry Editor.